



BEACH WATER POLO | ARTISTIC SWIMMING | SWIMMING | OPEN WATER

# MEET SUMMONS

*April 06<sup>th</sup> – April 12<sup>th</sup>, 2023*

# MEET SUMMONS

XXXVI CARIFTA 2023  
BEACH WATER POLO, ARTISTIC SWIMMING,  
SWIMMING & OPEN WATER

## 1. DATE AND VENUE

|                          |  |
|--------------------------|--|
| DATE:                    | April 06 <sup>th</sup> – April 12 <sup>th</sup> , 2023 |
| VENUE BEACH WATER POLO:  | Pirate Bay   |
| VENUE ARTISTIC SWIMMING: | Pisina “Bennie Leito                                   |
| VENUE SWIMMING:          | Sentro Deportivo Korsou – Pisina “Enith Brigitha”      |
| VENUE OPEN WATER:        | Pirate Bay   |

## 2. SCHEDULE

### Beach Water Polo:

|  |   |
|--|---|
| Tuesday April 4 <sup>th</sup>          | Arrival of Teams  |
| Wednesday April 5 <sup>th</sup>        | Technical Meeting - 1:00 PM<br>Technical Officials’ Meeting - 2:00 PM<br>Opening Ceremony - 5:00 PM |
| Thursday April 6 <sup>th</sup> (Day 1) | Competition starts - 9:00 AM  |
| Friday April 7 <sup>th</sup> (Day 2)   | Competition starts - 9:00 AM  |
| Saturday April 8 <sup>th</sup> (Day 3) | Competition starts - 9:00 AM  |
| Sunday April 9 <sup>th</sup> (Day 4)   | Competition starts - 9:00 AM  |
| Monday April 10 <sup>th</sup> (Day 5)  | Competition starts - 9:00 AM<br>Distribution of Awards<br>Closing Ceremony                          |
| Tuesday April 11 <sup>th</sup>         | Departure of Teams  |

### Artistic Swimming:

|  |   |
|--|---|
| Tuesday April 4 <sup>th</sup>          | Arrival of Teams  |
| Wednesday April 5 <sup>th</sup>        | Technical Meeting - 1:00 PM<br>Technical Officials’ Meeting - 2:00 PM<br>Opening Ceremony - 5:00 PM |
| Thursday April 6 <sup>th</sup> (Day 1) | Competition starts - 9:00 AM  |
| Friday April 7 <sup>th</sup> (Day 2)   | Competition starts - 9:00 AM  |
| Saturday April 8 <sup>th</sup> (Day 3) | Competition starts - 9:00 AM  |
| Sunday April 9 <sup>th</sup> (Day 4)   | Competition starts - 9:00 AM  |
| Monday April 10 <sup>th</sup> (Day 5)  | Competition starts - 9:00 AM<br>Distribution of Awards<br>Closing Ceremony                          |
| Tuesday April 11 <sup>th</sup>         | Departure of Teams  |

## **Swimming:**

|  |   |
|--|---|
| Tuesday April 4 <sup>th</sup>          | Arrival of Teams  |
| Wednesday April 5 <sup>th</sup>        | Technical Meeting – 1:00 PM<br>Technical Officials’ Meeting – 2:00 PM<br>Opening Ceremony - 5:00 PM |
| Thursday April 6 <sup>th</sup> (Day 1) | Swimming Heats - 9:00 AM - Swimming Finals - 6:00 PM  |
| Friday April 7 <sup>th</sup> (Day 2)   | Swimming Heats - 9:00 AM - Swimming Finals - 6:00 PM  |
| Saturday April 8 <sup>th</sup> (Day 3) | Swimming Heats - 9:00 AM - Swimming Finals - 6:00 PM  |
| Sunday April 9 <sup>th</sup> (Day 4)   | Swimming Heats - 9:00 AM - Swimming Finals - 6:00 PM<br>Congress Meeting 12:30 - 2:30 PM            |
| Monday April 10 <sup>th</sup>          | Distribution of Awards<br>Closing Ceremony  |
| Tuesday April 11 <sup>th</sup>         | Departure of Teams  |

## **Open Water:**

|                                |  |
|--------------------------------|--|
| Saturday April 8 <sup>th</sup> | Arrival of Teams   |
| Sunday April 9 <sup>th</sup>   | Course Familiarization - Pirate Bay 9:00 AM<br>Technical Meeting - 3:00 PM<br>Technical Officials’ Meeting – 4:00 PM |
| Monday April 10 <sup>th</sup>  | Open Water 5K - 8:00 AM<br>Distribution of Awards<br>Closing Ceremony  |
| Tuesday April 11 <sup>th</sup> | Departure of Teams   |

## **CURAÇAO TRAVEL PROCEDURES AND PROTOCOLS**

Curaçao Travel Procedures and Protocols for persons entering Curaçao are published on the Government of Curaçao site [www.gobiernu.cw](http://www.gobiernu.cw). Government’s Procedures and Protocols are subject to change and are to be adhered to.

### **3. PARTICIPATING FEDERATIONS**

1. Antigua & Barbuda
2. Aruba
3. Bahamas
4. Barbados
5. Bermuda
6. British Virgin Islands
7. Cayman Islands
8. Curacao
9. Dominica
10. French Guiana
11. Grenada
12. Guadeloupe
13. Guyana
14. Haiti
15. Jamaica
16. Martinique
17. St. Lucia
18. St. Maarten
19. St. Martin
20. St. Vincent & The Grenadines
21. Suriname
22. Trinidad & Tobago
23. Turks & Caicos
24. US Virgin Islands

## 4. COMPETITION RULES

### 4.1. THE COMPETITIONS

The competitions will be conducted in accordance with FINA Rules 2022 - 2025 in force at the start of the competition. FINA Rule SW4.4 shall be applied.

In the preliminary heats of swimming, the start shall be “over the top” in the freestyle, breaststroke, and butterfly events.

### 4.2. INTERPRETATIONS

The Organizing Committee of CARIFTA 2023 and the Jury of Appeal shall have complete authority to answer and resolve any interpretation, protestor call relating to these Championships. Nominations for the Jury of Appeal should be submitted at the Technical Meetings.

### 4.3. AGE GROUPS

#### Swimming:

- A. Competitors will compete in the following age groups:  
11-12 Female & Male  
13-14 Female & Male  
15-17 Female & Male
- B. The swimmer’s age group shall be determined by the age of the swimmer as of midnight on **December 31<sup>st</sup>, 2022**.

#### Open Water Swimming:

- A. Competitors will compete in the following age groups:  
14-15 Female & Male  
16-18 Female & Male.
- B. The swimmer’s age group shall be determined by the age of the swimmer as of midnight on **December 31<sup>st</sup>, 2023**.

#### Artistic Swimming:

- A. Competitors will compete in the following age groups:  
12 & Under Female  
13 - 15 Female  
16 - 18 Female  
Mixed duets (male and female) 12 & Under, 13-15, 16-18.  
The 12 & Under and 13 - 15 age group shall perform figures and routines in accordance with the FINA Rule ASAG 5 “12 & Under shall not be allowed to swim up”.  
The 16 - 18 age group shall perform technical and free routines only. They shall each be awarded score of 100% and separate medals shall be presented to technical routines and free routines.
- B. An artistic swimmer’s age group shall be determined by the age of the swimmer as of midnight on **December 31<sup>st</sup>, 2023**.

### **Beach Water Polo:**

- A. Competitors will compete in the following age groups:
  - Group 1: 14 & under Male and Female
  - Group 2: 16 & under Male and Female
  - Group 3: 17 & under Male and FemaleMixed teams will be permitted in the 14 & Under age group only. In the 14 & Under Mixed Coed Group a maximum of 7 players is permitted of which two females must be in the water at all times unless for foul or injury situation.  
In the 16 & Under age group where there are not enough players to field a female team, females will be permitted to play in the 16 & Under male team.
- B. A water polo player's age group shall be determined by the age of the athlete as of midnight on **December 31<sup>st</sup>, 2023**.
- C. Athletes 14 and under may participate in Group 2. Athletes 16 and under may participate in Group 3. Athletes from Group 1 may not participate in Group 3.

The Organizing Committee reserves the right to invite additional Countries for the Beach Water Polo Competition in accordance with the current CARIFTA Guidelines.

- D. The Games Schedule will be determined in advance of arrival.
- E. All protests must be submitted to the Tournament Director in writing within 30 minutes after the end of the games, signed by the Meet Manager of the delegation.
- F. The Championships shall be governed by the rules of the International Federation of Aquatic Disciplines (FINA) in force at the time of the competition except the following:
  - a. Length of the field of play will be 20m x 10m for all Groups
  - b. Each team will have 2 time-outs in total
- G. Each country is required to provide 1 referee.
- H. Mixed teams are not permitted in Groups 2 and 3.

## 5. ELIGIBILITY

- A. All participating Federations must be in good financial standing with FINA and all other affiliated members. All beach water polo clubs must be in good financial standing with their National Federation and are required to present proof of same.
- B. All participating Federations must be in good financial standing with all Federations invited to participate in the 2023 CARIFTA Swimming Championships.
- C. All Competitors must be either citizens of the Country they represent whether by birth or naturalization, provided that a naturalized citizen shall have lived in that Country for at least one year prior to the entry deadline for the Championships. Additionally, non-citizens may be entered providing the competitor has been resident in the Country for one year prior to the entry deadline and must not have swum for another Country during that period.

All competitors must also be registered with, or otherwise a member of, the Swimming or Aquatics Federation of the Country they represent.

- D. Competitors who are non-citizens would be required to present “proof of residency” documents which could be proof of club membership, proof of attendance at school or any other organization.
- E. If a Country enters a competitor that is not a citizen of that country by birth or naturalization, the code for that country shall be changed by adding “AG” to the designated three letter FINA Country code and used throughout the competition e.g., CUR shall be changed to CUR-AG.
- F. Federations with athletes attempting to qualify for CCCAN or any other international competitions must be (a) in good standing with CCCAN and (b) in accordance with FINA rule GR3.2, for non-CCCAN federations, present a letter from their Zone President or Secretary authorizing them to compete in this competition outside their Zone.  
This will apply to CONSANAT and other non-CARIFTA federations.

## 6. PRELIMINARY ENTRIES

Preliminary Entries in each discipline must be made using the Preliminary Entry forms attached and must reach the Chairperson of the Organizing Committee by **Friday January 20th, 2023**.

The Curaçao Aquatic Association  
P.O. Box 4818  
Curaçao  
Email: [curacaocariftaboard@gmail.com](mailto:curacaocariftaboard@gmail.com)

Meet Director: Shermine Engel  
E-mail: [swimming@cariftacuracao.com](mailto:swimming@cariftacuracao.com)  
Tel #: (+5999) 6683001

## 7. FINAL ENTRIES

The final entries must be submitted to the Organizing Committee by **Monday, March 06<sup>th</sup>, 2023** by 6:00 pm. Swimming entries must be submitted by using HY-TEK Software. Final Entries must include the following details:

- A. Name, sex, and date of birth of each swimmer/artistic swimmer/open water swimmer and water polo player.
- B. Events being entered by each swimmer/artistic swimmer/open water swimmer and water polo player.
- C. Entry time for seeding purposes (swimming only).
- D. Names of Team Officials and the position held by each official.
- E. Names of qualified persons and capacity in which they are willing to serve as Meet Official.
- F. Passport size photographs of each athlete, team, and Meet Official.
- G. Photographs must be submitted in electronic format as .jpg files. Each picture (.jpg file) must specify the full name and country of the competitor. Photographs must also be compressed in zip format for efficient transmission. The zip file must be labeled with the name of the country and discipline. Please submit separate zip files for each discipline.
- H. A profile of each athlete, team and meet official. Profiles should include National and International achievements.
- I. Details of arrival and departure of all athletes, team and meet officials (see attached form). Despite entry submission in electronic format, or meet manager's print out, signed by the President or General Secretary of the Federation with the Association's stamp affixed must be emailed to the Organizing Committee by the **deadline date of Monday March 06<sup>th</sup>, 2023**.

## 8. MIXED RELAYS

Mixed relays will be held in the 11-12 age group only and will be a 4x100 freestyle event. It will take place on the evening of the 4x200 freestyle relays for the 13-14 and 15-17 age groups.

Swimmers will be allowed to SWIM UP for the relays but cannot swim in the older age group and also compete in their age group.

A maximum of two (2) swimmers per relay are permitted to swim up provided that the country does not have enough swimmers in the older age group, and provided that the swimmer is not competing in his or her normal age group.

Swimmers can only participate in one relay per day. These relays will count for points and medals.

## 9. PAYMENT OF MEET FEES

In relation to advanced payments for countries participating in CARIFTA 2023, the following shall apply as agreed at the 2014 CARIFTA Congress held in Aruba.

- A. Federations are to pay a deposit of 20% of total cost with the submission of final entries and rooming list.
- B. Federations that fail to pay the 20% deposit with the submission of the final entries will require to pay a 5% penalty (on the total cost due), if the 20% deposit is not received within five (5) working days from the date the final entries are due.
- C. The Organizing country is required to send an invoice to each participating Federation within ten (10) days of the date of the final entries and rooming list which will reflect the deposit received and the outstanding balance due. The remaining balance must be paid on the arrival of the team prior to the commencement of the competition.

## 10. ENTRY RULES

### Swimming:

- A. There will be a limit of 8 competitors in each sex per age group to a maximum of 36 swimmers.
- B. There is no limit to the number of events per swimmer.
- C. No substitutions or alternates will be accepted after the final entries have been submitted, except in relays. All relay participants must have been entered in the meet.
- D. No competitor will be able to participate in an age group outside of his age group, even if it were in an age group older than the competitor.
- E. Each Country will be limited to two (2) competitors per individual event except in the 50M events when there may be a maximum of three (3) competitors. However, only 2 participants from a team may compete in the finals. Only one (1) team per Federation is permitted in relay events.
- F. In the relays each Country must enter 4 competitors. The order of the swimmers in each relay of the day's proceedings must be handed in to the Clerk of Course one hour before the start of each session.
- G. Individual events exceeding 200 meters will be Timed Finals. All other events will have preliminary heats with one final event.
- H. Scratches must be presented 30 (thirty) minutes prior to the start of the finals. Failure to comply with the above would trigger the following penalty: A fine of US\$100.00 to be paid immediately upon reporting the scratch. The team will be denied future participation if fine is not paid. Any claims to illness must be supported by medical verification. (Carifta Guidelines).
- I. The eight (8) fastest swimmers in the preliminaries will qualify for the finals. The 9th and 10<sup>th</sup> fastest in each preliminary event will be designated Alternates for the finals.
- J. Seeding for the preliminary events will be accordance with the FINA Rule SW36.
- K. Any event containing eight (8) or less entries will automatically be a final.
- L. As agreed at Congress 2013, Jamaica and reconfirmed at Congress 2014, Aruba, competitors in the 13-14 and 15-17 age group maybe subject to Anti-Doping Testing procedures at the discretion of the local Regional Anti-Doping Organization (RADO).
- M. The following procedure will be followed for events longer than 200m (as decided at the 2013 Congress, Jamaica):



- In events 400 meters and over, “NT” is no longer permitted.
- 400m Timed Final events: all heats except the fastest heat will be swum in the morning session. The fastest heat will be swum in the evening session.
- 800 and 1500 freestyle for the 13-14 and 15-17 age groups will be swum together, with the results and scoring computed and published by age groups.
- All heats will be swum fastest to slowest; girls than boys.
- 400 Individual Medley for the 11-12 and 13-14 age groups will be swum together, with the results and scoring published by age groups.
- PROOF OF TIMES MUST ACCOMPANY ENTRIES FOR EVENTS 400 METERS & OVER.
- Accepted as proof of times are copies of meet results (March 2021- March 2022) indicating the location at which the times were achieved, signed by the Meet Referee or the President of the National Federation. All times must be swum and submitted as long course meters. In the event athletes only have SCY or SCM times, these must also be submitted but clearly identified as converted times.
- Furthermore, the following qualifying standards for the 800m and 1500m freestyle will be enforced.

| <b>Age group</b> | <b>Female (800)</b> | <b>Male (1500)</b> |
|------------------|---------------------|--------------------|
| <b>13-14</b>     | 10:20.99            | 18:58.99           |
| <b>15-17</b>     | 10:08.99            | 18:11.69           |

#### **Open Water Swimming:**

- Each country shall be allowed to enter a maximum of three (3) competitors per age group in male and female categories.
- All participants will participate only if their designated representatives are present at the open water event. All representatives must sign and include with the entry, a document indemnifying the organizers from all liability.
- All Competitors shall be subject to a compulsory medical examination at the competition venue before the start of their event. Information on this will be provided at the Technical Meeting.
- The place and time for the competition, as well as the plan with the characteristics of the route will be provided to the delegations in the Technical Meeting.
- Competitors are subject to Anti-Doping Procedures at the discretion of the Regional Anti-Doping Organization (RADO).

### **Artistic Swimming:**

- A. The Organizing Committee may invite Non-Carifta Federations and or Teams to participate in The Artistic Swimming Competition.
- B. Each participant in the Championship must be a member of a Federation duly constituted and affiliated to FINA, or a club or regional team, or a national team duly constituted and affiliated to a National Federation that is affiliated to FINA.
- C. Club Teams need to present a letter of good standing by their Federation upon arrival.
- D. Each Federation / Club may enter two (2) solos, duets and one (1) Team per age group.
- E. The team must comprise a minimum of four (4) and a maximum of eight (8) competitors
- F. In the 12 & Under age group category, athletes are not permitted to swim up. In the other categories an athlete may swim up one age group to compete in duet and / or team. They may not also swim those same events in their own age category. Duets must have at least one member of the correct age category. Teams must have at least 50% of their members of the correct age category.

### **Artistic Swimming Program**

The artistic swimming program shall conform to that set forth in the FINA age group rules. The order and the development of the competition will be determined in accordance with the number of participants in each category. Therefore, the final order of the events will be organized following preliminary entries. The Organizing Committee shall send to each participating country, no later than **Friday February 24<sup>th</sup>, 2023**, the information indicated in FINA Rule AS 24.2, including the pool diagram with depth and music format.

### **Beach Water Polo:**

- A. The Organizing Committee may invite Non-Carifta Federations and or Teams to participate in the Beach Water Polo Competition.
- B. Teams wishing to participate in Beach Water Polo at Carifta must confirm their participation by **January 31<sup>st</sup>, 2023** with a non-refundable deposit as flight arrangements need to be made early by the Federations in order to secure good rates and to confirm group travel.
- C. Each Country may enter one (1) team per age group.
- D. The team must comprise a minimum six (6) and a maximum of eight (8) players (the exception of the 14 & Under Co-ed Age Group where the maximum number of players permitted are 7 of which 2 female players must be in the water at all times)
- E. The competition system will be based on the number of participating teams
- F. In the event that only two teams participate, the Championships will be decided in a three (3) game series. The first team to win two games will be awarded the Gold Medal. If there are 3 teams, the 2<sup>nd</sup> and 3<sup>rd</sup> place teams will play a semifinal and the winner plays the top team.
- G. If there are four or more teams a single round robin will be played. The top four teams will have semifinals, a bronze medal game and gold medal game. The standings will be determined by awarding two (2) points per win and one (1) per tie
- H. The competition programmed schedule draw will take place online two weeks before the start of the tournament. The date and time are to be agreed between the host Federations, the Coaches and Management of participating Federations.

## 11. TEAM OFFICIALS

Each participating country may include in its delegation, at the cost indicated in Section 13, the following number of officials.

### Swimming:

- A. Delegations of twelve (12) competitors or less will be allowed three (3) team officials.
- B. Delegations of thirteen (13) to twenty-four (24) competitors will be allowed five (5) team officials.
- C. Delegations of twenty-five (25) to thirty-six (36) competitors will be allowed seven (7) team officials.

### Open Water:

Two (2) team officials allowed per delegation

NB: The number of the team officials noted in this section shall include; Doctors, Masseurs and Physiotherapists, Chaperones, Managers, Chefs de Mission and Coaches. Each team official must have a stated capacity in which they are functioning.

Teams from non-English speaking countries will also be entitled to an additional official to serve as a translator. The Organizing Committee will endeavor to provide a bilingual liaison official to be available to these teams throughout the competition or as required.

NB: Officials in excess of the numbers stipulated here in will not benefit from special team rate or courtesies.

### Artistic Swimming:

- A. Delegations of four (4) competitors or less will be allowed one (1) team official.
- B. Delegations of five (5) or more competitors will be allowed two (2) officials.
- C. Delegations will be allowed two (2) qualified judges in addition to the above.
- D. In Artistic Swimming it is mandatory for each participating country to send two (2) judges. At least one (1) judge should be a FINA or a UANA judge who passed the FINA Judges School (2018 - 2022). These judges will have priority on the panels. Federations sending less than 2 judges will have to pay a surcharge of \$100 USD per judge.  
Note: Federations that do not have a UANA or FINA Judge will not be charged the Officials Surcharge.

### Beach Water Polo:

Delegations will be allowed three (3) team officials per team.

In Beach Water Polo, it is mandatory for each participating country to send one (1) referee.

## 12. REGISTRATION/ACCREDITATION PROCEDURE

- A. On arrival at the Games Village, teams will be checked in and allocated rooms based on the pre-allocation rooming list. If no room allocation list was provided, the OC will allocate rooms prior to the team's arrival.
- B. The Head of Delegation / Manager will be taken to the CAA Office or designated to complete the following:
  - Payment of the sum of total outstanding meet fee as invoiced by the host country based on the final entries and sent to the National Federation prior to arrival. Fees must be paid as follows:
    - I. Prior to arrival by wire transfer in US dollars
    - II. Credit card -MasterCard or Visa only.

### **Wire Transfer**

Payment by wire transfer is the preferred method.

The bank information and instructions will follow.

**Please note** - that any commission charged on transactions must be paid by the payee National Federation. **The Host Country must receive the amount invoiced.**

The following accreditation procedures will be conducted simultaneously with the Technical Meeting.

- 1. The athletes' proof of age and eligibility will be verified at this time. Athletes' proof of age and eligibility must be provided in the form of a passport and residency documents.
- 2. Accreditation badges will be issued to each member of the official delegation after payment has been received.
- 3. Submission of three (3) flags and National Anthem on appropriate medium.

The accreditation badge must be worn at all times. The loss of an accreditation badge must be reported to the Competition Secretariat and will be replaced at a cost of US\$25.00.

### 13. FEES

Meet Fees for the Championships are as follows:

- A. Meet Fee - US\$130.00 per night per member of the Official Delegation (swimmers, team officials & sanctioned technical officials) inclusive of breakfast, lunch and dinner based on three/four (3-4) persons in a room or such a number as determined by the male/female ratio and total number of persons in the delegation.
- B. If a specific request is made by a Federation for accommodation other than 3-4 persons per room, the following rates will apply (inclusive of breakfast, lunch, and dinner).

|                  |                                   |
|------------------|-----------------------------------|
| Double occupancy | US\$ 165.00 per person per night. |
| Single occupancy | US\$ 265.00 per person per night. |

- C. Swimming entry fee US\$ 4.00 per swimmer per event.
- D. Swimming relay entry fee US\$ 7.00 per team per event.
- E. Artistic Swimming figures entry fee US\$ 5.00 per swimmer.
- F. Artistic Swimming routines entry fee US\$ 5.00 per solo, duet, or team.
- G. Water Polo entry fee US\$ 115.00 per water polo team.
- H. Open Water entry fee US\$ 4.00 per swimmer.
- I. Transportation fee of US\$ 50.00 per delegation member and approved Technical Official for the period of April 4<sup>th</sup>- April 12<sup>th</sup> inclusive of (arrivals and departures, hotel/competition venue and return).
- J. Time Trial fee US\$ 10.00 per race per swimmer.

### 14. TECHNICAL MEETINGS:

The Swimming Technical Meeting will be held on Wednesday April 5<sup>th</sup>, 2023 at 1:00 PM at the hotel with the following Agenda:

- A. Welcome and Introductions
- B. Review of psych sheets and written submission of corrections (Delegation's Representative)
- C. Verification of passports of participants for proof of age and eligibility
- D. Description of Games Village
- E. Description of Competition Venue/Pool
- F. Transportation schedule
- G. Submission of nominees for the Jury of Appeal
- H. Opening/closing ceremonies
- I. Any other technical matters

Technical Officials' Meeting immediately following Technical Meeting at 2:00 PM.

- 1. Presentation of roster
- 2. Outline of procedures and procession for competition
- 3. Brief discussion on swimming technical rules/queries
- 4. Officials' attire
- 5. Any other technical matters

Beach Water Polo Technical Meeting April 5<sup>th</sup> at 1:00pm.

1. Welcome and Introductions.
2. BREAK OUT MEETINGS FOR EACH DISCIPLINE

Artistic Swimming Technical Meeting on Wednesday April 5<sup>th</sup> at 1:00 pm

1. Artistic Swimming draw
2. Outline of configuration of pool
3. Any other technical matters

Open Water Technical Meeting Wednesday April 9<sup>th</sup>, 2023 (3:00 PM)

1. Presentation of roster
2. Outline of procedures and procession for competition
3. OW Swimming technical rules/queries
4. Any other technical matters

Open Water course familiarization trip April 9<sup>th</sup>, 2023, transportation will depart the hotel at 8:00 am.

## **15. PROTESTS**

All protests against the Referees' decision must be submitted to the Referee in writing within 30 minutes after the event in question. It should be signed by the Delegation's Representative and accompanied by US\$ 25.00. The fee is refundable to the leader of the delegation if the protest is upheld.

## **16. JURY OF APPEAL**

- A. There shall be a Jury of Appeal to adjudicate all appeals against a Referee's rejection of a protest.
- B. Each country shall be entitled to nominate a representative to serve on the Jury of Appeal. Nominations should be submitted in writing at the Technical Meeting on April 5<sup>th</sup>, 2023 – Beach Water Polo, Artistic Swimming and Swimming.
- C. The Jury of Appeal shall be comprised of 3 disinterested persons drawn from the pool of nominees submitted by each country.

## 17. SCORING AND AWARDS

### Swimming and Open Water

Points will be awarded as follows:

| PLACE | INDIVIDUAL | OPEN WATER | RELAYS |
|-------|------------|------------|--------|
| 1     | 9          | 9          | 18     |
| 2     | 7          | 7          | 14     |
| 3     | 6          | 6          | 12     |
| 4     | 5          | 5          | 10     |
| 5     | 4          | 4          | 8      |
| 6     | 3          | 3          | 6      |
| 7     | 2          | 2          | 4      |
| 8     | 1          | 1          | 2      |

- A. Swimming - Medals will be awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in each event.
- B. Swimming – Ribbons will be awarded for 4<sup>th</sup> – 8<sup>th</sup> place in each event.
- C. Swimming - A high point Trophy will be awarded in each age group (Female & Male).
- D. Swimming - A Performance Trophy will be awarded in each age group to the swimmers who scores the highest FINA points in a single event.
- E. Swimming - Medals and trophies will be presented during the evening sessions and at the Closing Ceremony, unless schedule changes approved by the Meet Director.

NB: There is an overall CARIFTA Swimming Champion based on pool swimming only.

### Artistic Swimming

| PLACE | SOLO | FIGURES/TECH ROUTINE | DUET | TEAM |
|-------|------|----------------------|------|------|
| 1     | 9    | 9                    | 18   | 27   |
| 2     | 7    | 7                    | 14   | 21   |
| 3     | 6    | 6                    | 12   | 18   |
| 4     | 5    | 5                    | 10   | 15   |
| 5     | 4    | 4                    | 8    | 12   |
| 6     | 3    | 3                    | 6    | 9    |
| 7     | 2    | 2                    | 4    | 6    |
| 8     | 1    | 1                    | 2    | 3    |

- A. Places will be determined according to the swimmers' scores subject to the Carifta Guidelines.
- B. Medals will be awarded to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places in each event (including the alternates), subject to Carifta Guidelines.
- C. A High Point Trophy will be presented to the champion in each age group (this is regardless of Club / Country) but subject to Carifta Guidelines.
- D. Overall Champions- CARIFTA 2023 (this is regardless of Club/ Country), but subject to Carifta Guidelines.

## Beach Water Polo

| PLACE | TEAM |
|-------|------|
| 1     | 27   |
| 2     | 21   |
| 3     | 18   |
| 4     | 15   |
| 5     | 12   |
| 6     | 9    |
| 7     | 6    |
| 8     | 3    |

- A. Medals will be awarded to first, second and third place in each age group (including the team coach).
- B. Trophies will be awarded to the top goal scorer, best defensive player and the best goal keeper in each age group (determined by a committee to be selected at the Technical Committee Meeting) event - (only one entry per country can win a medal).

## 18. OPENING OF POOL

The pool will be opened 90 minutes before the scheduled start of the Competition Session. The pool will be closed 15 minutes before the start of competition.

## 19. FLAGS AND ANTHEMS

Each Delegation shall provide:

- A. Three (3) flags of their Country no larger than 4 feet by 3 feet.
- B. The National Anthem with a time span of no longer than 30 seconds.

## 20. CEREMONIES

- A. There will be an Opening Ceremony on April 5<sup>th</sup>, 2023 at 5:00 PM.
- B. There will be a Closing Ceremony at the end of the competition on April 10<sup>th</sup>, 2023.

## 21. TRANSPORTATION

- A. Teams are responsible for arranging their own transportation to and from Curaçao.
- B. Official delegations and approved technical officials will be met at the Hato International Airport and transported to the hotel.
- C. Official delegations and approved technical Officials will be transported from the hotel to the Airport for departure at the end of the Championships.
- D. Official Delegations and approved technical Officials will be transported between the hotel and the Competition Venue according to a published Transportation Schedule.



## 22. ACCOMMODATION AND MEALS

- A. Lunch and dinner will be provided on day of arrival and breakfast only on day of departure. For all other days - breakfast, lunch, and dinner will be provided.
- B. Accommodation and other rates quoted in this summons are valid only for the period April 4<sup>th</sup>- April 11<sup>th</sup>, 2023. Should a delegation arrive earlier or depart later than the dates outlined in the summons higher rates may apply.

## 23. CONTACT INFORMATION

### **General Coordinator**

Irelnety Copra

E-mail: [info@cariftacuracao.com](mailto:info@cariftacuracao.com)

Tel #: (+5999) 5105255

### **Meet Director Swimming:**

Shermine Engel

E-mail: [swimming@cariftacuracao.com](mailto:swimming@cariftacuracao.com)

Tel #: (+5999) 6683001

### **Meet Director Artistic Swimming:**

Denise Cova

E-mail: [artisticswimming@cariftacuracao.com](mailto:artisticswimming@cariftacuracao.com)

Tel #: (+5999) 5622077

### **Meet Director Beach Water Polo:**

Wim Keman

E-mail: [swimming@cariftacuracao.com](mailto:swimming@cariftacuracao.com)

Tel #: (+5999) 5248356

### **Meet Director Open Water:**

Gladwin Delanoi

E-mail: [swimming@cariftacuracao.com](mailto:swimming@cariftacuracao.com)

Tel #: (+5999) 5186666

### **Technical Officials:**

Nadya Nersicio / Desiree Francisco

E-mail: [officials@cariftacuracao.com](mailto:officials@cariftacuracao.com)

Tel #: 5612642 / 5603469

## **24. TECHNICAL OFFICIALS**

Federations or individuals may apply to the Organizing Committee to act as Technical Officials. Application forms should be completed by the Technical Official, signed by their Federation's President or Secretary and submitted to the Organizing Committee no later than Friday January 20<sup>th</sup>, 2023.

Officials who are selected will be notified by Friday February 3<sup>rd</sup>, 2023.

Officials who are accepted to officiate at the 2023 CARIFTA Aquatic Championships will be accommodated in the designated hotel and will enjoy the accommodation and transportation rates outlined in this summons.

## **25. SUPPORTERS**

The Organizing Committee will be arranging a Supporters' Package which includes transportation, admission and heat sheets. Additional information will be sent at a later date as well and will be posted on the Curaçao Aquatic Association's website: [www.curacaocarifta.com](http://www.curacaocarifta.com)

# COMPETITION PROGRAMME - SWIMMING

## ORDER OF EVENTS

### Day 1

#### Session #1 – Day 1, April 6<sup>th</sup> – Start 9:00 AM

|             |                                  |                           |
|-------------|----------------------------------|---------------------------|
| Event 1     | F 800m Freestyle (slowest heats) | 13-14 & 15-17 Timed Final |
| Event 2     | M1500m Freestyle (Slowest heats) | 13-14 & 15-17 Timed Final |
| Event ¼     | F/M 200m Breaststroke            | 11-12 Prelims             |
| Event 5/6   | F/M 200m Breaststroke            | 13-14 Prelims             |
| Event 7/8   | F/M 200m Breaststroke            | 15-17 Prelims             |
| Event 9/10  | F/M 50m Backstroke               | 11-12 Prelims             |
| Event 11/12 | F/M 50m Backstroke               | 13-14 Prelims             |
| Event 13/14 | F/M 50m Backstroke               | 15-17 Prelims             |
| Event 15/16 | F/M 100m Butterfly               | 11-12 Prelims             |
| Event 17/18 | F/M 100m Butterfly               | 13-14 Prelims             |
| Event 19/20 | F/M 100m Butterfly               | 15-17 Prelims             |
| Event 21/22 | F/M 4x100m Freestyle Relay       | 11-12 Prelims             |
| Event 23/24 | F/M 4x100m Freestyle Relay       | 13-14 Prelims             |
| Event 25/26 | F/M 4x100m Freestyle Relay       | 15-17 Prelims             |

#### Session # 2- Day 1, April 6<sup>th</sup> – Start 6:00 PM

|             |                                  |                           |
|-------------|----------------------------------|---------------------------|
| Event 1     | F 800m Freestyle (fastest heat)  | 13-14 & 15-17 Timed Final |
| Event 2     | M 1500m Freestyle (fastest heat) | 13-14 & 15-17 Timed Final |
| Event ¼     | F/M 200m Breaststroke            | 11-12 Finals              |
| Event 5/6   | F/M 200m Breaststroke            | 13-14 Finals              |
| Event 7/8   | F/M 200m Breaststroke            | 15-17 Finals              |
| Event 9/10  | F/M 50m Backstroke               | 11-12 Finals              |
| Event 11/12 | F/M 50m Backstroke               | 13-14 Finals              |
| Event 13/14 | F/M 50m Backstroke               | 15-17 Finals              |
| Event 15/16 | F/M 100m Butterfly               | 11-12 Finals              |
| Event 17/18 | F/M 100m Butterfly               | 13-14 Finals              |
| Event 19/20 | F/M 100m Butterfly               | 15-17 Finals              |
| Event 21/22 | F/M 4x100m Freestyle Relay       | 11-12 Finals              |
| Event 23/24 | F/M 4x100m Freestyle Relay       | 13-14 Finals              |
| Event 25/26 | F/M 4x100m Freestyle Relay       | 15-17 Finals              |

**COMPETITION PROGRAMME - SWIMMING**  
**ORDER OF EVENTS**  
**Day 2**

**Session # 3- Day 2, April 7<sup>th</sup> - Start 9:00 AM**

|             |                            |                    |
|-------------|----------------------------|--------------------|
| Event 27/28 | F/M 200m Freestyle         | 11-12 Prelims      |
| Event 29/30 | F/M 200m Freestyle         | 13-14 Prelims      |
| Event 31/32 | F/M 200m Freestyle         | 15-17 Prelims      |
| Event 33/34 | F/M 50m Butterfly          | 11-12 Prelims      |
| Event 35/36 | F/M 50m Butterfly          | 13-14 Prelims      |
| Event 37/38 | F/M 50m Butterfly          | 15-17 Prelims      |
| Event 39/40 | F/M 100m Backstroke        | 11-12 Prelims      |
| Event 41/42 | F/M 100m Backstroke        | 13-14 Prelims      |
| Event 43/44 | F/M 100m Backstroke        | 15-17 Prelims      |
| Event 45/46 | F/M 400m IM (slower heats) | 11-12 Timed Finals |
| Event 47/48 | F/M 400m IM (slower heats) | 13-14 Timed Finals |
| Event 49/50 | F/M 400m IM (slower heats) | 15-17 Timed Finals |
| Event 51/52 | F/M 4x100m Medley Relay    | 11-12 Prelims      |
| Event 53/54 | F/M 4x100m Medley Relay    | 13-14 Prelims      |
| Event 55/56 | F/M 4x100m Medley Relay    | 15-17 Prelims      |

**Session #4 – Day 2, April 7<sup>th</sup> - Start 6:00 PM**

|             |                            |                    |
|-------------|----------------------------|--------------------|
| Event 27/28 | F/M 200m Freestyle         | 11-12 Finals       |
| Event 29/30 | F/M 200m Freestyle         | 13-14 Finals       |
| Event 31/32 | F/M 200m Freestyle         | 15-17 Finals       |
| Event 33/34 | F/M 50m Butterfly          | 11-12 Finals       |
| Event 35/36 | F/M 50m Butterfly          | 13-14 Finals       |
| Event 37/38 | F/M 50m Butterfly          | 15-17 Finals       |
| Event 39/40 | F/M 100m Backstroke        | 11-12 Finals       |
| Event 41/42 | F/M 100m Backstroke        | 13-14 Finals       |
| Event 43/44 | F/M 100m Backstroke        | 15-17 Finals       |
| Event 45/46 | F/M 400m IM (fastest heat) | 11-12 Timed Finals |
| Event 47/48 | F/M 400m IM (fastest heat) | 13-14 Timed Finals |
| Event 49/50 | F/M 400m IM (fastest heat) | 15-17 Timed Finals |
| Event 51/52 | F/M 4x100m Medley Relay    | 11-12 Finals       |
| Event 53/54 | F/M 4x100m Medley Relay    | 13-14 Finals       |
| Event 55/56 | F/M 4x100m Medley Relay    | 15-17 Finals       |

**COMPETITION PROGRAMME - SWIMMING**  
**ORDER OF EVENTS**  
**Day 3**

**Session #5 – Day 3, April 8<sup>th</sup> - Start 9:00 AM**

|             |                             |               |
|-------------|-----------------------------|---------------|
| Event 57/58 | F/M 200m Individual Medley  | 11-12 Prelims |
| Event 59/60 | F/M 200m Individual Medley  | 13-14 Prelims |
| Event 61/62 | F/M 200m Individual Medley  | 15-17 Prelims |
| Event 63/64 | F/M 50m Breaststroke        | 11-12 Prelims |
| Event 65/66 | F/M 50m Breaststroke        | 13-14 Prelims |
| Event 67/68 | F/M 50m Breaststroke        | 15-17 Prelims |
| Event 69/70 | F/M 100m Freestyle          | 11-12 Prelims |
| Event 71/72 | F/M 100m Freestyle          | 13-14 Prelims |
| Event 73/74 | F/M 100m Freestyle          | 15-17 Prelims |
| Event 75/76 | F/M 200m Butterfly          | 11-12 Prelims |
| Event 77/78 | F/M 200m Butterfly          | 13-14 Prelims |
| Event 79/80 | F/M 200m Butterfly          | 15-17 Prelims |
| Event 81    | MIXED 4x100 Freestyle Relay | 11-12 Prelims |
| Event 82/83 | F/M 4x200m Freestyle Relay  | 13-14 Prelims |
| Event 84/85 | F/M 4x200m Freestyle Relay  | 15-17 Prelims |

**Session #6- Day 3, April 8<sup>th</sup> - Start 6:00 PM**

|             |                                |              |
|-------------|--------------------------------|--------------|
| Event 57/58 | F/M 200m Individual Medley F/M | 11-12 Finals |
| Event 59/60 | 200m Individual Medley         | 13-14 Finals |
| Event 61/62 | F/M 200m Individual Medley     | 15-17 Finals |
| Event 63/64 | F/M 50m Breaststroke           | 11-12 Finals |
| Event 65/66 | F/M 50m Breaststroke           | 13-14 Finals |
| Event 67/68 | F/M 50m Breaststroke           | 15-17 Finals |
| Event 69/70 | F/M 100m Freestyle             | 11-12 Finals |
| Event 71/72 | F/M 100m Freestyle             | 13-14 Finals |
| Event 73/74 | F/M 100m Freestyle             | 15-17 Finals |
| Event 75/76 | F/M 200m Butterfly             | 11-12 Finals |
| Event 77/78 | F/M 200m Butterfly             | 13-14 Finals |
| Event 79/80 | F/M 200m Butterfly             | 15-17 Finals |
| Event 81    | MIXED 4x100 Freestyle Relay    | 11-12 Finals |
| Event 82/83 | F/M 4x200m Freestyle Relay     | 13-14 Finals |
| Event 84/85 | F/M 4x200m Freestyle Relay     | 15-17 Finals |

**COMPETITION PROGRAMME-SWIMMING**  
**ORDER OF EVENTS**  
**Day 4**

**Session #7- Day 4, April 9<sup>th</sup> - Start 9:00 AM**

|               |                                   |               |
|---------------|-----------------------------------|---------------|
| Event 86/87   | F/M 400m Freestyle (slower heats) | 11-12 Prelims |
| Event 88/89   | F/M 400m Freestyle (slower heats) | 13-14 Prelims |
| Event 90/91   | F/M 400m Freestyle (slower heats) | 15-17 Prelims |
| Event 92/93   | F/M 50m Freestyle                 | 11-12 Prelims |
| Event 94/95   | F/M 50m Freestyle                 | 13-14 Prelims |
| Event 96/97   | F/M 50m Freestyle                 | 15-17 Prelims |
| Event 98/99   | F/M 100m Breaststroke             | 11-12 Prelims |
| Event 100/101 | F/M 100m Breaststroke             | 13-14 Prelims |
| Event 102/103 | F/M 100m Breaststroke             | 15-17 Prelims |
| Event 104/105 | F/M 200m Backstroke               | 11-12 Prelims |
| Event 106/107 | F/M 200m Backstroke               | 13-14 Prelims |
| Event 108/109 | F/M 200m Backstroke               | 15-17 Prelims |
| Event 110/111 | F/M 4x50m Freestyle Relay         | 11-12 Prelims |
| Event 112/113 | F/M 4x50m Freestyle Relay         | 13-14 Prelims |
| Event 114/115 | F/M 4x50m Freestyle Relay         | 15-17 Prelims |

**Session #8- Day 4, April 9<sup>th</sup> - Start 6:00 PM**

|               |                                   |              |
|---------------|-----------------------------------|--------------|
| Event 86/87   | F/M 400m Freestyle (fastest heat) | 11-12 Finals |
| Event 88/89   | F/M 400m Freestyle (Fastest heat) | 13-14 Finals |
| Event 90/91   | F/M 400m Freestyle (fastest heat) | 15-17 Finals |
| Event 92/93   | F/M 50m Freestyle                 | 11-12 Finals |
| Event 94/95   | F/M 50m Freestyle                 | 13-14 Finals |
| Event 96/97   | F/M 50m Freestyle                 | 15-17 Finals |
| Event 98/99   | F/M 100m Breaststroke             | 11-12 Finals |
| Event 100/101 | F/M 100m Breaststroke             | 13-14 Finals |
| Event 102/103 | F/M 100m Breaststroke             | 15-17 Finals |
| Event 104/105 | F/M 200m Backstroke               | 11-12 Finals |
| Event 106/107 | F/M 200m Backstroke               | 13-14 Finals |
| Event 108/109 | F/M 200m Backstroke               | 15-17 Finals |
| Event 110/111 | F/M 4x50m Freestyle Relay         | 11-12 Finals |
| Event 112/113 | F/M 4x50m Freestyle Relay         | 13-14 Finals |
| Event 114/115 | F/M 4x50m Freestyle Relay         | 15-17 Finals |

**CARIFTA 2023 - CURAÇAO**  
**SWIMMING, OPEN WATER, ARTISTIC SWIMMING,**  
**BEACH WATER POLO PRELIMINARY ENTRY FORM**

The preliminary entry form must be returned to the Curaçao Aquatic Association  
**No later than Friday January 20, 2023.**

(Please type or print in block letters)

Name of Federation: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Our Delegation will comprise:

**SWIMMING**

| Age Category | 11-12 | 13-14 | 15-17 | Team Officials | Technical Officials | Total |
|--------------|-------|-------|-------|----------------|---------------------|-------|
| Female       |       |       |       |                |                     |       |
| Male         |       |       |       |                |                     |       |
| Sub Total    |       |       |       |                |                     |       |

**OPEN WATER**

| Age Category | 14-15 | 16-18 | Team Officials | Technical Officials | Total |
|--------------|-------|-------|----------------|---------------------|-------|
| Female       |       |       |                |                     |       |
| Male         |       |       |                |                     |       |
| Sub Total    |       |       |                |                     |       |

**ARTISTIC SWIMMING**

| Age Category  | 12 and Under | 13-15 | 15-18 | 15 and Over | Total |
|---------------|--------------|-------|-------|-------------|-------|
| # Solos       |              |       |       |             |       |
| # Duets       |              |       |       |             |       |
| # Teams       |              |       |       |             |       |
| # Mixed Duets |              |       |       |             |       |

**Beach WATER POLO**

| Age Category | No. of Athletes | No. of Team Officials | Total |
|--------------|-----------------|-----------------------|-------|
| 14 & Under   |                 |                       |       |
| 16 & Under   |                 |                       |       |
| 16 & Under   |                 |                       |       |
| 19 & Under   |                 |                       |       |
| 19 & Under   |                 |                       |       |

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CARIFTA 2023 - CURAÇAO**  
**SWIMMING, OPEN WATER, ARTISTIC SWIMMING, BEACH WATER POLO**  
**APPLICATION FORM FOR TECHNICAL OFFICIALS**

NAME: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

I apply to Officiate in: Swimming \_\_\_\_\_ Artistic Swimming \_\_\_\_\_ Beach Water Polo \_\_\_\_\_ Open Water \_\_\_\_\_  
(Please tick appropriate box)

THE POSITION I CAN FILL IS \_\_\_\_\_

I HAVE SERVED AS A TECHNICAL OFFICIAL DURING THE PAST 4 YEARS: (List meets / events at which officiated)

a) NATIONAL: \_\_\_\_\_

\_\_\_\_\_

b) INTERNATIONAL: \_\_\_\_\_

MY PRESENT POSITION AS TECHNICAL OFFICIALS:

a) NATIONAL: \_\_\_\_\_

b) FINA: LIST# \_\_\_\_\_

This Form must be signed by the President or Secretary of the National Federation.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTES:**

**(1) TEAM OFFICIALS MAY NOT ACT AS TECHNICAL OFFICIALS**

**(2) THIS FORM MUST BE RETURNED BY EMAIL TO THE CARIFTA 2023 Organizing Committee:**

**EMAIL:** officials@cariftacuracao.com

**NO LATER THAN**  
**FRIDAY JANUARY 20 2023**